



Tennessee Department of Safety  
Title and Registration Division  
44 Vantage Way, Suite 160  
Nashville, TN 37243-8050

### Anti-Theft Use Only

Certification Number \_\_\_\_\_

Anti-Theft Decal Number \_\_\_\_\_

## Application for Motor Vehicle Identification Certification

### Applicant Information (Please print clearly)

Name \_\_\_\_\_

Address \_\_\_\_\_

Physical Address

Address \_\_\_\_\_

Mailing Address if Different Than Above

City \_\_\_\_\_, TN \_\_\_\_\_

Zip

### Telephone Numbers (Include Area Code)

Home \_\_\_\_\_

Work \_\_\_\_\_

Cell \_\_\_\_\_

### Vehicle Information

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Identification Number \_\_\_\_\_

The damage to this vehicle was a result of: \_\_\_\_\_ Collision \_\_\_\_\_ Fire \_\_\_\_\_ Fresh Water \_\_\_\_\_ Salt Water \_\_\_\_\_ Theft \_\_\_\_\_ Other\*

\*If you marked other, explain the damage \_\_\_\_\_

### Vehicle Components

Listed below are the component parts that require proof of ownership. Identify those parts which were replaced on the subject vehicle during the rebuilding process. For each part marked submit a receipt showing the year, make and identification number of the vehicle from which the part was removed. The receipt must also show the complete name and mailing address of the seller and buyer of the part. If the parts used were aftermarket or new it must be indicated on the receipt. Color photographs showing each quadrant of the vehicle in its damaged condition must also be submitted.

_____ Frame	_____ Cowl	_____ Engine	_____ Transmission
_____ Front End Assembly	_____ Rear Clip	_____ Hood	_____ Roof Panel
_____ Deck Lid/Hatchback	_____ Interior	_____ Front Bumper	_____ Rear Bumper
_____ Right Rear Fender	_____ Left Rear Fender	_____ Right Front Fender	_____ Left Front Fender
_____ Right Front Door	_____ Left Front Door	_____ Right Rear Door	_____ Left Rear Door
_____ Driver Side Air Bag	_____ Passenger Side Air Bag	_____ Left Rear Air Bag	_____ Right Rear Air Bag
_____ Cab	_____ Cab Clip	_____ Bed	_____ Tailgate

Your signature on this form affirms that this vehicle was repaired in accordance with manufacturer's safety specifications and no stolen parts were used in the rebuilding process. Your signature also affirms that during the rebuilding process that all safety requirements as outlined by the National Highway Traffic Safety Administration (NHTSA) have been met.

Tennessee Drivers License Number: \_\_\_\_\_

Federal Employer ID Number &/or Sales Tax Number: \_\_\_\_\_

Rebuilder: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number (Home): \_\_\_\_\_ (Business): \_\_\_\_\_

Signature of Rebuilder: \_\_\_\_\_

STATE OF TENNESSEE  
COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Notary Public (Seal)

My commission expires \_\_\_\_\_

**Return this form with the following:**

- The outstanding salvage certificate/title issued for the vehicle
- Color photographs of the vehicle in its damaged condition showing each quadrant.
- This form must be completed in its entirety and notarized.
- Receipts for all parts replaced as indicated on this form. The receipts must show the year, make and identification number of the vehicle from which they were taken. Also, the receipts must show the complete name and mailing address of the buyer(s) and seller(s). If the parts used were aftermarket or new, it must be indicated on the receipt.
- If you hired someone to rebuild the vehicle for you, a notarized affidavit indicating the rebuilders name and complete mailing address must be submitted. (The rebuilder, other than yourself, may not appear in the chain of ownership.) T.C.A. 55-3-201(b)
- The conversion fee of \$75.00 is required for individuals.
- The conversion fee of \$85.00 is required for licensed dealers. Dealers must also complete an application for title. Checks should be made payable to the Department of Safety.

**Mail to: Attention: Anti-Theft Unit  
Tennessee Department of Safety  
Title and Registration Division  
44 Vantage Way, Suite 160  
Nashville, Tennessee 37243-8050**

**If additional information is required call (615) 741-3101 (ext. 222) and leave a voice message. Calls will be returned within 48 hours.**

**All statements contained on this form are subject to the sanctions provided in T.C.A. 55-3-207 and 55-3-208 as specified in the "Motor Vehicle Anti-Theft, Title Reform and Consumer Protection Act of 1996."**

**IF ANY OF THE ABOVE ARE NOT SUBMITTED  
YOUR APPLICATION WILL BE REJECTED.**